

## **Program coordinator and research assistant positions**

An implementation research project focused on antimicrobial stewardship and located in south west Nigeria is seeking project staff. The project will appoint to CONTOSS/ CONHESS salary scales as appropriate, commensurate with qualifications and experience. Appointments will be made for a year in the first instance, after an initial probationary period, with the option of renewing for a second year. All positions are term-limited.

### **A. POSITION: PROGRAM COORDINATOR**

#### **Qualifications & Experience:**

- i) At least a Bachelor's degree in a Health related course. M.Sc./MPH/ Master's in administration are an advantage
- ii) Good writing and numeracy skills, including proficiency in MS word and Excel
- iii) Excellent communication and organisational skills
- iv) Familiarity with health systems, hospital settings and infectious diseases is required.
- v) Project management experience or experience working within an extramurally-funded project is an advantage

#### **Job Description**

- Oversee project administration, including record-keeping, resource coordination and procurement
- Coordinating investigator and clinician activities, monitoring progress towards timelines and deliverables as well as data oversight and quality assurance
- Report writing

*Review of applications will commence on 31 May 21 and continue until the position is filled.*

### **B. POSITION: RESEARCH NURSES**

#### **Qualifications & Experience:**

- i) Registered nurses

#### **Job Description:**

- Ethical recruitment of research subjects
- Collating clinical and laboratory data
- Interfacing between project investigators and attending clinicians
- Ensure compliance with study protocol

*Review of applications will commence on 29 June 21 and continue until the position is filled.*

**Application process:** Cover letter and CV (saved with your name) with title as position applying for forwarded to [ghrurecruitment@gmail.com](mailto:ghrurecruitment@gmail.com)